



## Grant All-Detail Report SWCD Local Capacity Services 2016

**Grant Title** - 2016 - SWCD Local Capacity Services (Koochiching SWCD)

**Grant ID** - P16-9679

**Organization** - Koochiching SWCD

<b>Grant Awarded Amount</b>	<b>\$115,337.00</b>	<b>Grant Execution Date</b>	<b>2/22/2016</b>
<b>Required Match Amount</b>	<b>\$0.00</b>	<b>Grant End Date</b>	<b>12/31/2018</b>
<b>Required Match %</b>	<b>0%</b>	<b>Grant Day To Day Contact</b>	<b>Pam Tomevi</b>

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$115,337.00	\$61,705.70	\$53,631.30
Total Match Amount			\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$115,337.00</b>	<b>\$61,705.70</b>	<b>\$53,631.30</b>

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match
Riparian Zone Management-2016 Administration	Administration /Coordination	Current State Grant	2016 - SWCD Local Capacity Services (Koochiching SWCD)	\$10,011.75	\$5,447.12	11/30/2016	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction	
						Date	Match
Riparian Zone Management-2016 Forest/Buffer Management	Technical/Engineering Assistance	Current State Grant	2016 - SWCD Local Capacity Services (Koochiching SWCD)	\$48,165.60	\$37,032.63	12/31/2016	N
Riparian Zone Management-2016 Technical Assistance	Technical/Engineering Assistance	Current State Grant	2016 - SWCD Local Capacity Services (Koochiching SWCD)	\$45,292.00	\$8,660.03	12/31/2016	N
Riparian Zone Management-2016 Vehicle Purchase	Supplies/Equipment	Current State Grant	2016 - SWCD Local Capacity Services (Koochiching SWCD)	\$10,000.00	\$10,000.00	3/31/2016	N
Riparian Zone Management-Tablet and Data Services Purchase	Supplies/Equipment	Current State Grant	2016 - SWCD Local Capacity Services (Koochiching SWCD)	\$1,867.65	\$565.92	12/31/2016	N

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

Grant Activity - Riparian Zone Management-2016 Administration			
<b>Description</b>	<p>Riparian Zone Management-2016 Administration</p> <p>Koochiching County Comprehensive Local Water Management Plan</p> <p>Funds will be spent by Koochiching SWCD staff to complete administration of the grant. Administration includes but is not limited to completing the required eLINK reporting, supervision and training of staff hired with this grant, public engagement of activities occurring in this grant, coordination of activities necessary to complete the activities associated with this grant - such as coordinating the purchase and maintenance of a vehicle - purchasing supplies for new staff and updating the SWCD Board on the progress of grant activities.</p>		
<b>Category</b>	ADMINISTRATION/COORDINATION		
<b>Start Date</b>	1-Apr-16	<b>End Date</b>	
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>	2016 activities include 130.5 hours of staff time spent on hiring and training the Forest Resource Specialist; the purchase of office and staff supplies; coordinating the purchase of a used SWCD vehicle; researching and purchasing a tablet; case, and data services; eLINK compilation and data entry.		

**Grant Activity - Riparian Zone Management-2016 Forest/Buffer Management**

<p><b>Description</b></p>	<p>Riparian Zone Management-2016 Forest/Buffer Management</p> <p>Koochiching County Comprehensive Local Water Management Plan</p> <p>Funds will be used to hire a qualified individual with the appropriate technical experience and certifications to work with private landowners in writing and implementing forest stewardship plans using Best Management Practices; assist private landowners with learning about and/or implementing stewardship practices that protect and improve local water quality; implement and conduct monitoring of the MN Buffer Initiative; conduct tree and forest health consultations; identify and suggest responses to terrestrial invasives; support efforts of the Northern Landscape Committee, MN Logger Education Program (MLEP), and the MN Forest Resources Council (MFRC); coordinate education and public engagement efforts focused on riparian management for water quality; attend relevant training sessions.</p>		
<p><b>Category</b></p>	<p>TECHNICAL/ENGINEERING ASSISTANCE</p>		
<p><b>Start Date</b></p>	<p>6-Jun-16</p>	<p><b>End Date</b></p>	
<p><b>Has Rates and Hours?</b></p>	<p>Yes</p>		
<p><b>Actual Results</b></p>	<p>2016 activities include 1,029 hours of staff time and expenses spent on a newspaper job announcement for the Forest Resource Specialist; DNR buffer map assessment; BWSR tracking tool review and mapping. Coordination with Koochiching County staff and board; formation of a buffer committee; reporting to SWCD board; travel to state, regional and local committees, trainings, and workshops for various organizations to attend and present; review of buffer legislation; applying for and receiving Forest Stewardship Plan Writing Certification; private landowner consultations and discussions; forest stewardship field work and plan writing; Northern Landscape Committee assistance and meeting attendance.</p>		

**Grant Activity - Riparian Zone Management-2016 Technical Assistance**

<p><b>Description</b></p>	<p>Riparian Zone Management-2016 Technical Assistance</p> <p>Koochiching County Comprehensive Local Water Management Plan</p> <p>Funds will be used to increase the capacity of existing staff through the permanent employment of a temporary employee previously hired through a short term grant. This increase in local capacity will allow additional service delivery on current and future Koochiching SWCD programs and projects including buffer law implementation and monitoring, land use planning, GIS mapping, and assisting landowners with conservation practice implementation.</p>		
<p><b>Category</b></p>	<p>TECHNICAL/ENGINEERING ASSISTANCE</p>		
<p><b>Start Date</b></p>	<p>1-Jul-16</p>	<p><b>End Date</b></p>	
<p><b>Has Rates and Hours?</b></p>	<p>Yes</p>		
<p><b>Actual Results</b></p>	<p>2016 activities include 229.25 hours of staff time spent on assisting landowners with a variety of SWCD programs and land use, including directing them to the right place; reporting related activities to the SWCD and Koochiching County Boards; GIS mapping of landowner parcel information for future planning; mapping for the upcoming water plan update; GIS training; map updates and layer creation.</p>		

### Grant Activity - Riparian Zone Management-2016 Vehicle Purchase

<b>Description</b>	Riparian Zone Management-2016 Vehicle Purchase		
	Koochiching County Comprehensive Local Water Management Plan		
	Funds will be used for the partial purchase of a vehicle with remaining cost financed by other District funds. The vehicle will be used by qualified staff with appropriate technical certifications to work with landowners in implementing conservation practices on property within Koochiching County and/or attend relevant training sessions/meetings.		
<b>Category</b>	SUPPLIES/EQUIPMENT		
<b>Start Date</b>	1-Mar-16	<b>End Date</b>	31-Mar-16
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	A Koochiching SWCD truck was purchased in March 2016. \$10,000 dollars from this grant was used in this purchase and the rest was financed through other District funds. All funds for this line item are now spent.		

### Grant Activity - Riparian Zone Management-Tablet and Data Services Purchase

<b>Description</b>	Riparian Zone Management-Tablet and Data Services Purchase		
	Koochiching County Comprehensive Local Water Management Plan		
	Funds will be used for the purchase of a tablet, data jet pack, and monthly data ISP services for updating software and uploading data from the tablet. Tablet will be used to collect field data for buffer implementation and other GIS mapping applications.		
<b>Category</b>	SUPPLIES/EQUIPMENT		
<b>Start Date</b>	1-Feb-16	<b>End Date</b>	
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	2016 expenses paid for the purchase of a tablet and case for the Forest Resource Specialist and the supporting monthly data services to allow field work to be uploaded.		

## Grant Attachments

Document Name	Document Type	Description
<b>2016 SWCD Local Capacity Services</b>	Grant Agreement	2016 SWCD Local Capacity Services - Koochiching SWCD
<b>2016 SWCD Local Capacity Services executed</b>	Grant Agreement	2016 SWCD Local Capacity Services - Koochiching SWCD
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/24/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/25/2017
<b>Amendment executed</b>	Grant Agreement	2016 SWCD Local Capacity Services - Koochiching SWCD
<b>SWCD Capacity Amendment - Koochiching SWCD.docx</b>	Grant	2016 - SWCD Local Capacity Services (Koochiching SWCD)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 11/30/2015
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 07/15/2016



## Grant All-Detail Report SWCD Local Capacity Services 2017

**Grant Title** - 2017 - SWCD Local Capacity Services (Koochiching SWCD)

**Grant ID** - P17-3577

**Organization** - Koochiching SWCD

<b>Grant Awarded Amount</b>	<b>\$110,625.00</b>	<b>Grant Execution Date</b>	<b>3/2/2017</b>
<b>Required Match Amount</b>	\$0.00	<b>Grant End Date</b>	12/31/2019
<b>Required Match %</b>	0%	<b>Grant Day To Day Contact</b>	Pam Tomevi

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$110,625.00	\$0.00	\$110,625.00
Total Match Amount			\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$110,625.00</b>	<b>\$0.00</b>	<b>\$110,625.00</b>

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match
Riparian Zone Management - 2017 Administration	Administration /Coordination	Current State Grant	2017 - SWCD Local Capacity Services (Koochiching SWCD)	\$10,086.00			N



Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction	
						Date	Match
Riparian Zone Management - 2017 Education	Education/Information	Current State Grant	2017 - SWCD Local Capacity Services (Koochiching SWCD)	\$5,295.00			N
Riparian Zone Management - 2017 Forest/Buffer Management	Technical/Engineering Assistance	Current State Grant	2017 - SWCD Local Capacity Services (Koochiching SWCD)	\$52,842.36			N
Riparian Zone Management - 2017 Technical Assistance	Technical/Engineering Assistance	Current State Grant	2017 - SWCD Local Capacity Services (Koochiching SWCD)	\$33,944.00			N
Riparian Zone Management – 2017 Data Services, Computer/Monitor Purchase, Leased MFP Printer	Supplies/Equipment	Current State Grant	2017 - SWCD Local Capacity Services (Koochiching SWCD)	\$8,457.64			N

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

Grant Activity - Riparian Zone Management - 2017 Administration	
Description	Funds will be spent by Koochiching SWCD staff to complete administration of the grant. Administration includes, but is not limited to, completing the required eLINK reporting, supervision of staff hired with this grant and coordination of activities necessary to complete the activities associated with this grant, such as coordinating the maintenance of a vehicle, purchasing supplies for staff and updating the SWCD Board on the progress of grant activities.
Category	ADMINISTRATION/COORDINATION
Start Date	End Date
Has Rates and Hours?	Yes
Actual Results	

Grant Activity - Riparian Zone Management - 2017 Education	
Description	Recent community requests have shown a need for additional education and outreach. Funds will be spent by Koochiching SWCD staff to complete additional local public and community education on effective stewardship activities including but not limited to: Assistance to a local magnet school within the county; assistance to a local gardening club; and other relevant education activities within the county.
Category	EDUCATION/INFORMATION
Start Date	End Date
Has Rates and Hours?	Yes
Actual Results	

**Grant Activity - Riparian Zone Management - 2017 Forest/Buffer Management**

<b>Description</b>	Funds will be used to continue the Forest Resource Specialist position that was created by the FY16 Local Capacity Funding. This position will work with private landowners to write and implement forest stewardship plans using Best Management Practices; assist private landowners with learning about and/or implementing stewardship practices that protect and improve local water quality; implement the MN Buffer Initiative; support efforts of the Northern Landscape Committee, MN Logger Education Program (MLEP), and the MN Forest Resources Council (MFRC); coordinate education efforts focused on riparian management for water quality; attend relevant training sessions.		
<b>Category</b>	TECHNICAL/ENGINEERING ASSISTANCE		
<b>Start Date</b>		<b>End Date</b>	
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>			

**Grant Activity - Riparian Zone Management - 2017 Technical Assistance**

<b>Description</b>	Funds will be used for additional service delivery on existing and new Koochiching SWCD programs and projects including buffer law implementation, land use planning, GIS mapping, and landowner assistance on conservation practice planning and implementation; attend relevant meetings and training sessions.		
<b>Category</b>	TECHNICAL/ENGINEERING ASSISTANCE		
<b>Start Date</b>		<b>End Date</b>	
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>			

**Grant Activity - Riparian Zone Management – 2017 Data Services, Computer/Monitor Purchase, Leased MFP Printer**

<b>Description</b>	Funds will be used for the purchase of a desktop computer and two monitors for the Forest Resource Specialist to be used for daily tasks including those related to this work plan; monthly data ISP services over two years for updating software and uploading data from previously purchased tablets; and leased MFP printer and services over two years.		
<b>Category</b>	SUPPLIES/EQUIPMENT		
<b>Start Date</b>		<b>End Date</b>	
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>			

**Grant Attachments**

<b>Document Name</b>	<b>Document Type</b>	<b>Description</b>
<b>2017 General Allocation and Service Agreement</b>	Grant	2017 - SWCD Local Capacity Services (Koochiching SWCD)
<b>2017 SWCD Local Capacity Services</b>	Grant Agreement	2017 SWCD Local Capacity Services - Koochiching SWCD
<b>2017 SWCD Local Capacity Services executed</b>	Grant Agreement	2017 SWCD Local Capacity Services - Koochiching SWCD
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 01/05/2017