



## **NOTICE REGARDING REGULAR BOARD MEETINGS OF THE KOOCHICHING SWCD DURING COVID-19**

### **MS 13D.021 MEETINGS BY TELEPHONE OR OTHER ELECTRONIC MEANS; CONDITIONS:**

A meeting governed by this section and section 13D.01, subdivisions 1, 2, 4, and 5, **may be conducted by telephone or other electronic means so long as the following conditions are met:**

- (1) the presiding officer, chief legal counsel, or chief administrative officer for the affected governing body determines that an in-person meeting or a meeting conducted under section 13D.02 is not practical or prudent because of a health pandemic or an emergency declared under chapter 12;
- (2) all members of the body participating in the meeting, wherever their physical location, can hear one another and can hear all discussion and testimony;
- (3) members of the public present at the regular meeting location of the body can hear all discussion and testimony and all votes of the members of the body, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
- (4) at least one member of the body, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
- (5) all votes are conducted by roll call, so each member's vote on each issue can be identified and recorded.

**SEE ATTACHED MEETING AGENDA**

**KOOCHICHING SOIL AND WATER CONSERVATION DISTRICT  
REGULAR BOARD MEETING AGENDA  
MONDAY, OCTOBER 5, 2020  
7:00 pm**

The regular Koochiching SWCD board meeting scheduled for Monday, September 14, 2020 will be held via teleconference. The public may join the meeting using one of the following methods:

1. To join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/PamTomevi/koochiching-swcd-board-meeting>

If you are new to GoToMeeting, get the app now to be ready when the meeting starts:

<https://global.gotomeeting.com/install/402868653>

2. Call in from the United States (Toll Free): [1 877 568 4106](tel:18775684106)  
Meeting number (access code): [402-868-653 #](tel:402868653)

1. Call to order
2. Approval of agenda
3. Approval of minutes from last meeting
4. Ratification of paid bills
5. Approval of Treasurer Report(s)
6. Approval of accounts payable and authorization to allow payment of ordinary and necessary bills
7. Guest Introductions
8. Reports
  - a) Supervisor Reports
  - b) Committee Reports
  - c) Partner and Staff Reports
    1. NRCS Staff
    2. District Administrator
    3. Resource Conservationist
    4. Water Resource Specialist
    5. Forest Resource Specialist
    6. Program Coordinator
9. Old Business
10. New Business
  - a) COVID-19 Update
    1. Review current status/changes to operations (Discussion/Action)
  - b) 2019 Financial Audit Management Letter
    1. Review/Approve Letter to CPA (Discussion/Action)
  - c) FY2021 BWSR Local Capacity/Buffer Law Grant Agreement
    1. Approve/Authorize representative for new grant (Discussion/Action)
  - d) Office Carpet Cleaning
    1. Authorize semi-annual service (Discussion/Action)
  - e) Upcoming Meetings/Trainings/Events (Discussion/Action)
  - f) Permits
  - g) General Business (Informational)
11. Public Comment
12. Confirm next meeting date
  - a) Monday, November 2<sup>nd</sup> at 6:00 pm via teleconference
13. Adjournment